

**MINUTES**  
**COMMUNITY PRESERVATION COMMITTEE**  
**Joint meeting with the Board of Selectmen at their Regular Meeting**  
**Monday April 14, 2014**

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CPC members present: Jane Lopes, David Thomas, Josephine Ruthwicz, Janet Miller,  
Maureen Franco, Mark Belanger, Peter Reynolds  
CPC members absent: Ted Eays,  
Selectmen present: Allin Frawley, Steve McKinnon, John Knowlton, Leilani Dalpe,  
Diane Stewart  
Selectmen absent: None  
Also attending: Town Manager Charles Cristello

The joint meeting convened at 7:30 pm in the Selectmen's meeting room in Town Hall to appoint an at-large member to the Community Preservation Committee due to the resignation of Michael Maddigan. The new member will fill the remainder of his term.

Ms. Lopes noted that the CPC is charged with advertising for the position and interviewing applicants. The CPC received three applications in the two months the position was advertised. The three applicants were interviewed at the CPC's April 10, 2014 regular meeting and members voted to recommended Kimberly French to fill the vacancy.

MOTION: To appoint Kimberly French as an at-large member to the Community Preservation Committee to fill the remaining term of Michael Maddigan

By David Thomas                      Second By: Janet Miller              Vote: 12-0-0

Ms. Ruthwicz displayed "before and after" pictures of the Town Historic and Vital Records Project funded by CPA. Although the project is not completed, it has made a big impact on the ability to locate files for departments in the Town Hall Annex building. When completed, records will be able to be tracked through the Town Clerk's new data base system that is in the process of being developed.

Selectmen Knowlton asked as to where the vacancy was advertised; he requested that all vacancies be posted on the town's website. Resident Lincoln Andrews stated that he has submitted a CPC application of almost \$77,000 for the Green School renovations and feels that for transparency reasons, all applications and the finances of the CPC need to be available to the public. Mr. Cristello noted that the CPC has a website which is linked to the town's official website. He also stated that Ms. Franco is working closely with himself and the town accountant to ensure that all funding is recorded accurately. Mr. Belanger, who manages the CPC website, stated that he is extremely busy at work for a least the next three weeks. He stated that before town meeting he will post on the CPC website those applications that have been favorably recommended by the CPC for the spring 2014 town meeting.

The joint meeting of the Community Preservation Committee with the Selectmen was adjourned at 7:50 PM

Respectfully Submitted:

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Josephine A Ruthwicz, Secretary

