

# STEP 2

## **Town of Middleborough Community Preservation Committee Application for Community Preservation Funding**

### **A. COVER SHEET**

1.PROJECT NAME Weston Forest Disc Golf Course \_\_\_\_\_

#### 2.APPLICANT INFORMATION

Project Sponsor or Organization: Middleborough – Lakeville Disc Golf Club

Contact Person: Joshua T. Quackenbush \_\_\_\_\_

Address: 5 Daniel Drive \_\_\_\_\_

City: State: Zip: Middleborough, MA 02346 \_\_\_\_\_

Daytime Phone: Fax: (508) 612-0202 \_\_\_\_\_

E-mail: Website: [jtquacke@gmail.com](mailto:jtquacke@gmail.com) \_\_\_\_\_

Property Owner (if different from Applicant) Weston Forest Committee/Town of Middleboro

#### 3.PROJECT INFORMATION

CPA Category (Please check all that apply):

Open Space # of acres \_\_\_\_\_  Historic Preservation  
 Recreation # of acres 45  Affordable Housing # of  
units \_\_\_\_\_

Project Location/Address: Frederick Weston Memorial Forest

Middleborough Assessors Map: \_\_\_\_\_ Block: \_\_\_\_\_

Lot: \_\_\_\_\_

Brief Project Description:

4. AMOUNT OF CPA FUNDING REQUESTED: \$18,000.00

\_\_\_\_\_

TOTAL PROJECT COST: \$27,000.00 \_\_\_\_\_

CPA AS PERCENTAGE OF TOTAL PROJECT COST: **66%** \_\_\_\_\_

#### **For CPC Use**

Date Received \_\_\_\_\_

Funding Recommendation

\_\_\_\_\_

Date Application Deemed Complete \_\_\_\_\_

Public Hearing \_\_\_\_\_

## **B. PROJECT NARRATIVE**

### **1. Goals and Description:**

- a) Project Goals - To build and establish a “Champion Level” disc golf course (as recreation) for public use.
- b.) Description - The Weston Forest DGC will provide an outlet for the growing interest in the sport of disc golf as a casual sport. The course, when installed, will be an initial 21 hole course with plans to expand to 27 holes in the next 3 years. The course will draw public interest from within the community as well as outside. The course will have league nights that will generate its own funding for any necessary updates and maintenance, provide clinics for youth programs as well as the general public (of any age), and will host tournaments – which will also bring in funds to maintain the course.
- c.) Eligibility - This project would create a recreational asset on Middleboro owned land
- d.) Applicant information - The project applicant (Joshua T. Quackenbush) is a 22 year resident of Middleboro, has worked for the town in multiple facets, has a strong passion for helping the community and the youth of the town as well. He is the coach for the High School Ultimate Frisbee team: Middleboro Magic Markers (2014 MA High School Div III State Champions); he is the captain and team manager for a club team based out of Middleboro: DISCtinguished Gentlemen (2014 MA Div 2 Champions), and he works for the only Professional Ultimate Frisbee team in New England: the Boston Whitecaps (2013 & 2015 MLU Champions. Project partners would have to include the members of the Middleboro-Lakeville Disc Golf Club as well as members of other local disc golf clubs.

### **2. Community Need:**

As I have been informed, and as a coach I notice, that Middleborough has very few recreational fields. The fields that we DO have are utilized in every possible manner. Football, Soccer, Baseball, Lacrosse, Field Hockey, Cross Country, Track, & Ultimate frisbee ALL have to share the same space that we’ve had for years. The natural grass fields take a beating, but are given no time to re-cooperate. With the installation of a Disc Golf course, we are adding a recreational activity for use by all town members and would draw the attention of players and families from outside of town. This would benefit the town because it would draw a larger tourism market, it would benefit the residents because it would give them a new place to explore and get “fit”, and it would benefit the forest itself because more foot traffic would mean better trails and more up-kept trails. This project will provide an outlet for the public (including the youth of the town) to go and enjoy nature while also engaging in a casual sport that relies on the focus of the player. (While it is very difficult to express in words the zen like moment one feels when they release a disc from their hand and watch the beauty of its flight down the fairway, I’d encourage anyone who’s not ever thrown before to see for themselves how gratifying it is.) This is very therapeutic and can serve as way to manage stress, build confidence, and get healthy. It’s location and use will be for the general public and once constructed can last a minimum of 10 years with basic maintenance to the course itself. It is a long term investment that will draw the attention of avid players, family vacationers, and professionals alike from all over the state and potentially the country. More people will want to see and play this course once it is built and those people that do come and play will spend their money on food and the like in Middleborough. (Side Note: it would be great to have a business in town selling disc golf discs).

### **3. Community Support and Outreach:**

The level of support in town for the creation of the Weston Forest Disc Golf Course has been huge! The Middleboro Park Department originally voted unanimously for the project, and the Weston Forest Committee voted unanimously in favor as well. The Middleborough CPC reacted quite favorably to this project and it is here that we have pushed forward to STEP 2 of the application process. Josh's meeting with the Town Manager, which was accompanied by Fran Cass of the Middleboro Park Dept and by Harry Pickering who was representing the Weston Forest Committee, went swimmingly. Bob Nunes had many questions to ask and was quite enthused with the nature of this project. He verbally accepted the proposal and backed the decision made by the 3 other parties at this meeting. The more we work on this course the more people want to know about it. That's just a fact.

*One day as I and 2 of my project companions were walking out of the Weston Forest we were greeted by a woman who asked about the trails. As we discussed the conditions of the trails Tim, an Army veteran from New Bedford who helps with the project twice a week, says to her, "we're building a disc golf course here!" The woman, who later introduced herself to us as Kathy, jumped with excitement! She informed us that she works for Camp Yomechas and that a disc golf course was an idea they had thrown around for years, but never had the opportunity to move forward with the idea. Now, with a course coming just across the pond for public use, this would be a great opportunity for the members of the Y to take advantage of. I told her it would be free for everyone and that I, personally, would hold clinics for anyone who wanted to learn the sport. She was so happy that she stopped to talk to us about the project since she had not known about it. She said it gave her hope that more people would be drawn to Middleborough because of the course.*

When I spoke to the local disc golf clubs' members (Burgess & Borderland) they were very happy to hear there would be a course that would be in the middle of a 1.5 hour drive between courses. Not only that, but they also said they were happy to be able to choose where they would want to play.

If the facebook group is any indication, there are 200 people interested in the development of this course, and those are only the ones that KNOW about the course. The more people I speak to or Tim speaks to, the more people that want to see this course created and a good number of them would like to help in whatever capacity that they can. Other information is posted on the Facebook group as to what days and times the course is being worked on and who can come out to volunteer their time. Disc Golf has always been a grass roots movement and it is one of the fastest growing sports in the world due to its low cost, how easy it is to learn, and support from the community. (Any letters of support will be attached but separate from this Project Narrative.)

### **4. Credentials:**

Joshua Quackenbush's credentials (as mentioned in 1-D) are 7 years playing disc golf at 100+ locations in 10+ states and 2 countries. Formerly employed by Aubuchon Hardware, familiar with use and maintenance of landscaping tools. Bachelor's Degree in Theater from the University of Massachusetts, Amherst. Able to assess and maintain a crowd. Good interpersonal relations. He has a wealth of experience with tournaments and course layout development. Project partners would have to include Michael Gaffney (Assistant Designer): 75+ courses played in 7+ states since 2007. Bachelors in Business. These two gentlemen have previously designed a smaller course between their properties, but only for private use. Design models date back to 1997, but have adapted to suit the challenge needs of the players. Josh & Mike travel the country playing new and old courses and rate courses based on a number of factors. Their target area is predominantly the New England and New York area, but they have played all over the east coast. Having Drew McManus as a reference will help guide this course to keep a buffer between any playable fairways and any possible wetlands. John Rogers (tournament director and

course groundskeeper at Dacey Fields in Franklin) has been a huge asset already with his knowledge of course maintenance and his access to some necessary equipment. Greenleaf Garrison (PDGA representative of Massachusetts) is a man with the heart for helping and the willingness to do so. He is responsible for providing the project with the official pdga guidelines (when needed) for accurate and efficient installment. There are plenty of more names I could list, all of which have years of experience with the sport and at least half have experience installing all or part of a course.

**5. Maintenance and Ongoing Costs:**

As mentioned earlier (1-b) tournaments, league nights, and “Team Challenge” will be the primary method of obtaining ongoing funds for updates and maintenance. Team and club members will provide cleanups no less than once a month, but usually every week’s outing will have basic cleanup and minor maintenance to trails or fairways.

**6. Success Factors:**

The project’s success will be measured NOT by the immediate usage, but by the gradual and ongoing use of the facility. Success will also be measured by the public response to the play of the course itself. As for success during the construction of the project, that will be measured by the hole to hole goals that will be listed for the volunteers. Some of these include (but are not limited to) clearing of brush in the fairways, opening up areas of the “roughs”, purchase & installation of baskets, purchase & installation of tee boxes, installation of signs. The only significant barriers I can foresee is the initial funding that would be used for the baskets themselves not being ready when needed. If that’s the case, the project completion date will be pushed back, but it will not offset the ultimate project goals. Any other work can and will be done in preparation for any anticipated problems should they arise.

**7. Project Permits & Approvals:**

- a) *Control of site:* property owned and operated by Weston Forest Committee, thus no permits applicable. Approval already extended by WFC.
- b) *Deed Restrictions:* property owned and operated by Weston Forest Committee, thus no permits applicable. Approval already extended by WFC.
- c) *Hazardous Materials:* not applicable. No known hazardous materials.
- d) *Environmental Concerns:* Course avoids all known and listed wetland areas. Extra precaution taken by leaving minimum 100’ buffer from any questionable wetland areas and/or known ones.
- e) *Evidence of Historic Significance:* None known at this location. Not applicable. (Letter from the MHC to be obtained)
- f) *Permitting:* No known permits needed.

Name of Permit Obtained	Filed (Y/N)	Date Filed	Date
_____			
_____			
_____			
_____			

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## C. PROJECT BUDGET, FUNDING, & TIMELINE

- 1. Project Budget:** State the total budget for this project, and how CPA funds will be spent. **Applicants are reminded that they must adhere to the Commonwealth of Massachusetts's Procurement Policy.** All non government applicants should review the draft Grant Agreement to ensure that all potential project costs are eligible for CPA funding, e.g. CPA funds may not be used for maintenance.

Provide a detailed itemization of all project expenses, such as personnel, consultants, contracted services, equipment, and supplies. For each item, specify in parentheses how the expense was calculated, e.g. (# of hrs. x cost/hr.) Applicants should obtain quotes for project costs when possible; if not, indicate where cost estimates have been used. For each item, identify whether CPA funds or other funding will be used, and note where applicant and/or partner in-kind contributions will cover non-CPA fundable expenses such as administration.

Use table below or include as a separate attachment.

Expense Item	Total	CPA	Other
Disc Golf Baskets (34)	\$11,500.00	\$5,500.00	\$6,000.00 WFC
Lumber & Materials	\$2,000.00	\$1,000.00	\$1,000.00 M-L DGC
Stone Dust	\$2,000.00	\$1,000.00	\$1,000.00 WFC
Rubber Mats & Pavers	\$4,000.00	\$4,000.00	N/A
Concrete	\$1,100.00	\$1,100.00	N/A
Purchased Equipment	\$1,000.00	\$1,000.00	N/A
Rental Equipment	\$4,400.00	\$4,400.00	N/A
Other expenses	\$1,000.00	N/A	\$1,000.00 M-L DGC
<b>TOTAL</b>	<b>\$27,000.00</b>	<b>CPA: \$18,000.00</b>	<b>WFC &amp; MLDGC: \$9,000.00</b>

- 2. Other Funding:** Describe efforts to secure other funding. Indicate what additional funding sources are available, committed or pending. Include

commitment letters, if available. Complete the table below and include applicant and/or partner in-kind contributions.

<b>Source of other funds Funding secured</b>	<b>Amount</b>	<b>Funding requested</b>	
		<b>(Y/N)</b>	<b>(Y/N)</b>
Weston Forest Committee	7,000.00	N	Y
Middleboro – Lakeville Disc Golf Club	\$2,000.00	Y	Y

**3. Total Project Funding:**

If the proposal is part of a multi-phase project, please indicate below the projected project costs and funding sources for the additional phases to completion.

<b>Fiscal Year Funding</b>	<b>Total Project Cost</b>	<b>CPA Funds to be Requested</b>	<b>Other</b>
2015			
2016			
<b>TOTAL</b>	<b>\$27,000.00</b>	<b>18,000.00</b>	

**4. Timeline and Grant Disbursement Schedule:** Provide a detailed schedule for project implementation, including all activities and key milestones. Indicate the total funding as well as CPA and other funding that will be required to complete each activity or milestone.

Project start date: June 2015

Use table below or include as a separate attachment.

<b>Activity Other</b>	<b>Date Completed</b>	<b>Total Funding</b>	<b>CPA</b>
Course Clearing	TBD (Nov. 1, 2015)	\$5,400	\$5,400
Basket Purchase	Tentative Funding	11,500.00	\$5,500.00
Basket Installation	3wks post delivery	\$1,600.00	\$1,600.00

Tee Box Installation                      2wks from purchase    \$8,000    \$6,000.00

  Time Table Completely Dependent on acquisition of Funds  

**D. SUPPORTING DOCUMENTS & APPLICANT CERTIFICATION**

**1. Supporting Documents:** Check off all attachments included:

**A. Minimum Submission Requirements**

**All Projects**

- Support letters [three or more]
- Names and addresses of project architects, contractors, and/or consultants
- For projects on Town property: Letter of approval from Town Manager and/or appropriate department head
- Non-CPA funding commitment letters

**Historic Preservation Projects**

For Historic Preservation Projects:

- Evidence property/site is on State Register of Historic Places or is eligible for the State Register, OR
- Middleborough Historic Commission (MHC) letter of certification of significant historical, archeological, architectural, and/or cultural value.
- Letter from the MHC indicating the project proposal has been reviewed and endorsed by the MHC.

**Projects that include acquisition and/or rehabilitation of land, buildings, and other real property**

- Evidence of Site Control [Purchase and Sales Agreement, Option, Deed, License, Lease, etc.]
- Appraisal [for acquisitions]
- Assessor's map showing location of the project
- Permits already obtained

**B. Additional Supporting Documents**

- Photographs, renderings, or design plans, if applicable
- Preliminary architectural plans and specifications for new construction or rehabilitation, if applicable
- Historic structure report or existing condition reports
- Other information or documents. Please list.

**2. Applicant Certification**

I hereby certify that the foregoing and attached information is true and accurate to the best of my knowledge. I further certify that I have reviewed the attached Community

Preservation Fund Appropriation Payment, Accounting & Procurement Policy and for non-government applicants, the attached draft Grant Agreement and hereby affirm that if the foregoing application is funded, the applicant is prepared to execute and abide by the terms of these documents.

Applicant's Name: Joshua T. Quackenbush\_\_\_\_\_

By Authorized Representative

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Date:\_\_\_\_\_

**E. CERTIFICATE OF AUTHORITY & LIST OF OFFICERS AND DIRECTORS**

**GRANT AGREEMENT #:**

**APPLICANT:**

I hereby certify that I am the Clerk/Secretary of:

\_\_\_\_\_

*(Print Name of Corporation)*

and that \_\_\_\_\_  
is the

*(Print name of Officer who signs the Grant Agreement)*

duly elected of said corporation;

\_\_\_\_\_

*(Print title of Officer who signs the Grant Agreement)*

and that \_\_\_\_\_ on at a duly authorized meeting of the Board of Directors

*(date of Meeting)*

of said Corporation, at which a duly authorized quorum of the Directors were present and acting, or waived notice, that

\_\_\_\_\_

*(Print name and title of Officer signing Grant Agreement)*

of this corporation be and hereby is authorized to execute contracts and bonds in the name and on behalf

of said corporation, and affix it Corporate Seal thereto, and such execution of any contract of obligation

in this corporation's name on its behalf, with or without the Corporate Seal, shall be valid and binding

upon this corporation; and that the above vote has not been amended or rescinded and remains in full

force and effect as of the date set forth below.

Attest:

\_\_\_\_\_

*(Signature of Clerk/Secretary)*

Name:

\_\_\_\_\_

*(Printed or typed name of Clerk/Secretary)*

Date: \_\_\_\_\_

NOTE: THE DATE OF THE VOTE AUTHORIZING OFFICER TO SIGN GRANT AGREEMENT MUST BE BEFORE THE DATE THE OFFICER ACTUALLY SIGNS THE GRANT AGREEMENT. THIS CERTIFICATE MUST ALSO BE EXECUTED BEFORE THE OFFICER SIGNS THE GRANT AGREEMENT. PLEASE ATTACH A LIST OF OFFICER AND DIRECTORS OF THE CORPORATION

- This Form is to be used by corporations, trusts and associations who are applying for CPA Funds.

#### **F. STATE TAX CERTIFICATION**

**GRANT AGREEMENT #:**  
**APPLICANT:**

Pursuant to Massachusetts General Laws Chapter 62C, Section 49A, I certify under the penalties of perjury that, \_\_\_\_\_  
*(name of Recipient receiving the Grant)*

all to the best of my knowledge and belief, has filed all Massachusetts tax returns and paid

Massachusetts and Town of Middleborough Taxes and Fees as required under law.

Signature: \_\_\_\_\_

Name of Recipient: \_\_\_\_\_

Federal Tax ID # or Social Security #: \_\_\_\_\_

Date: \_\_\_\_\_

**G. AFFADAVIT**

**GRANT AGREEMENT #:**

**APPLICANT:**

I, \_\_\_\_\_, under the penalties of perjury do hereby state and affirm that:

1. On \_\_\_\_\_, I signed the attached Project Submission & Application For Funding (hereinafter “the Application”) seeking funding from the Town of Middleborough’s Community Preservation Fund as the Authorized Representative of

\_\_\_\_\_ (hereinafter “the Applicant”); and

2. Neither I, nor the Applicant, nor any person or entity who would receive funding as a result of the Application has ever been convicted of:

- (a) a crime involving the willful and malicious setting of a fire, or
- (b) a crime involving the aiding, counseling, or procuring of a willful and malicious setting of a fire, or

(c) a crime involving the fraudulent filing of a claim for fire insurance;  
and

3. Neither I, nor the Applicant, as of this date, owe the Town of Middleborough any monies in the form of previously incurred real estate taxes, water/sewer charges, motor vehicle excise taxes, personal property taxes, parking tickets or any other indebtedness, or

4. I owe \$ \_\_\_\_\_, (please state dollar amount and source of indebtedness - if nothing owed insert \$0.00), and if delinquent,

\_\_\_\_\_ I have filed in good faith, an application for an abatement of such amount which is pending, or

\_\_\_\_\_ a petition before the Appellate Tax Board is pending, or

\_\_\_\_\_ an Installment Payment Agreement with the treasurer of the Town which is current and not in default; and

5. Neither I, nor the Applicant, nor any person who would gain equity as a result of funding of the project described in the Application, has ever been convicted of violating any code, statute or bylaw regarding conditions of human habitation within the last three (3) years; and

6. Neither I, nor the Applicant, nor any person who would gain equity as a result of funding the project described in the Application, has ever been the owner of any property in the Town of Middleborough for which the Town has foreclosed the right of redemption as a result of failure to pay real estate taxes, water/sewer charges or any other indebtedness

7. Neither I, nor the Applicant, nor any person who would gain equity as a result of funding the project described in the Application nor any person who would gain equity in the project described in the Application, is employed by the Town, or a member of a Board or Commission of the Town of Middleborough or if so:

(a) In what capacity?

(b) In what department?

I understand that in the event any of the foregoing statements are untrue, all CPA funding of the project described in the attached Project Submission & Funding Request will be forfeited and if any monies have been distributed pursuant to Town Meeting approval of this Funding request, then all such sums shall be immediately due and payable to the Town of Middleborough.

The undersigned swears under the penalties of perjuries that this Affidavit is complete and accurate in all respects.

SIGNATURE \_\_\_\_\_

PRINT OR TYPE NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

WITNESS

\_\_\_\_\_

- This Affidavit must be signed by the individual(s) or organizations(s) applying for Community Preservation Funding. If this form is signed on behalf of a corporation or other legal entity, it must be signed by a duly authorized representative of that corporation or legal entity.

## H. MEMORANDUM OF UNDERSTANDING

**GRANT AGREEMENT #:**  
**APPLICANT:**

I understand that there are certain conditions and responsibilities involved in receiving CPA funding.

My signature below indicates that I have read the following conditions and agree to follow them if my application is recommended to and approved by Town Meeting:

1. I understand that the funding process follows procedures described in the Community Preservation Act, M.G.L. Ch. 44B and that this places certain restrictions on how payments may be made.
2. In order to acknowledge the Community Preservation Act, and thus the contributions of the Middleborough taxpayers, I will:
  - Order, pay for and place a temporary “Community Preservation Works” sign or banner in front of the project. The Community Preservation Committee will provide the approved design. Approximate cost for the banner is generally \$250 - \$300.
  - Acknowledge the contributions of the Community Preservation Act in all press releases, newsletters, and other publicity.
  - Include recognition of the Community Preservation Act if a permanent plaque or sign is placed on the project.
3. If requested, I will supply the Community Preservation Committee with quarterly financial up-dates on the project.
4. I acknowledge that a deed restriction may be required. If needed, I will assist in the process of obtaining the required deed restriction to help protect the property in perpetuity.

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Print Name

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Signature

---

Date



# Map



70° 51' 03" W

41° 51' 57" N

70° 50' 55" W

Weston Memorial Park

41° 52' 08" N

746 ft

Init

OpenCycleMap

MotionX

Zoom: 15.9

Search



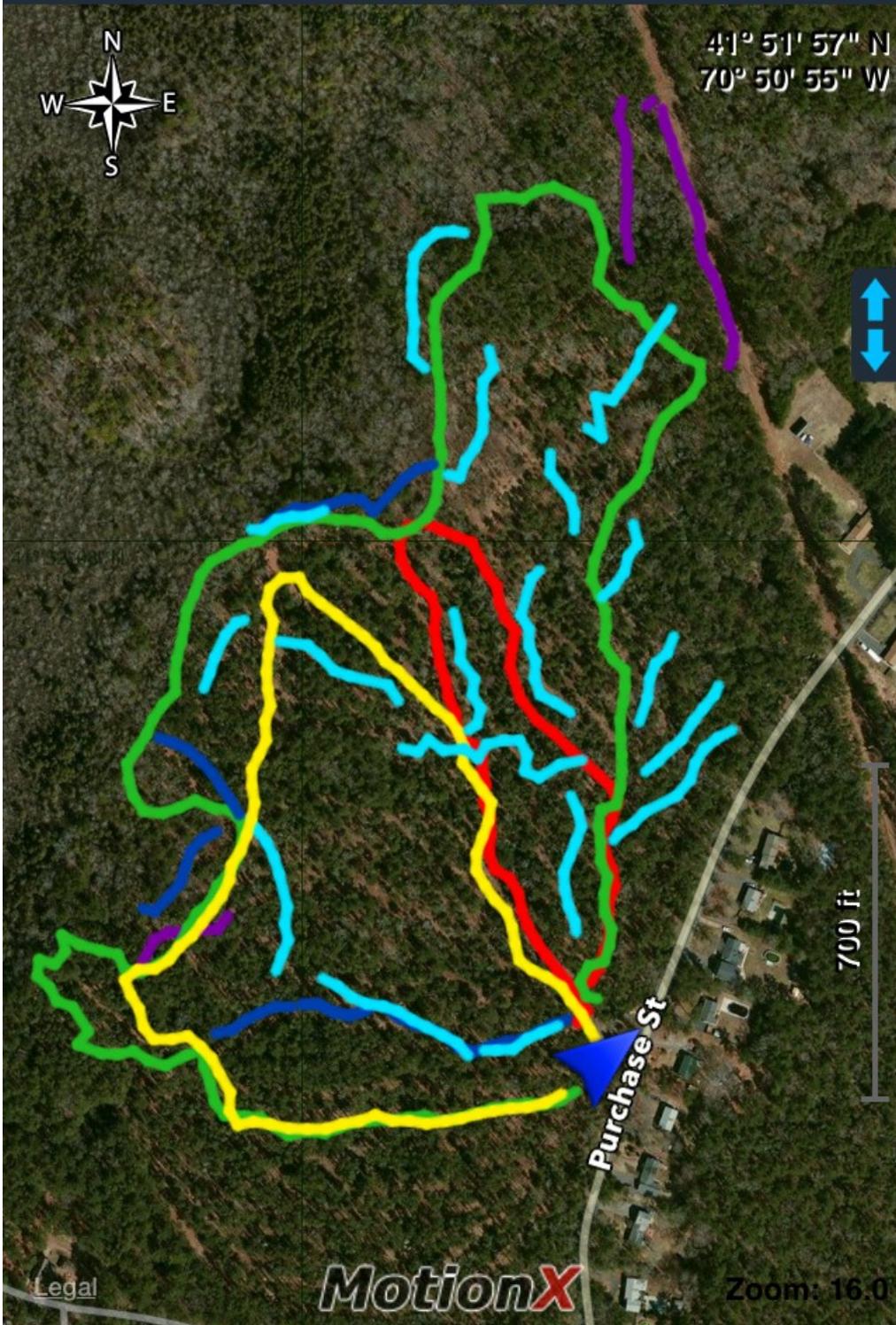
Menu



# Map



41° 51' 57" N  
70° 50' 55" W



700 ft

Purchase St

MotionX

Zoom: 16.0

Search



Menu