

MINUTES
COMMUNITY PRESERATION COMMITTEE
Regular Meeting of Thursday, January 9, 2013

Police Station Project – Capital Planning

Chairman Jane Lopes speaks about the proposed debt exclusion for the building and the June 14, 2014 special election for the vote. It is noted that the current Police Station is a historic building and was the former general store. There is discussion on the use of CPC funds for the renovation of the Peirce portion of the building.

Shoe Shop Place Application

Chairman Jane Lopes reports that Shoe Shop Place will be reapplying. The Developer is going to partner with a larger non-profit in the hopes that the funding will finally be approved.

ACTION ITEMS

There is a review of the action items. There is discussion on the award letters. Member Janet Miller asks about the wording of “generously” and whether it should remain in the letter.

Motion to keep the wording of “generously” in the award letter.

By: Ted Eayrs

Seconded by D. Thomas

VOTE: 4-3-0

Motion carries to leave it in.

Member T. Eayrs reviews with the CPC the draft Memorandum of Understanding. He explains that these Memos will need to be specific for each project and list out the funds; expected life span of renovation and that it is expected to be used for the public benefit.

Motion to include in the Grant Agreement, general language about the funding and how it is to be used and that it will not be paid out until the work is completed.

By: D. Thomas

Seconded by J. Ruthwicz

VOTE: 6-0-1

There is discussion on drafting a Memo of Understanding for the Historical Association for their project. Member T. Eayrs will draft this.

There is discussion on drafting a Memo of Understanding for the Unitarian Church and the organ project.

FINANCIAL REPORT

Member Mo Franco notes that a Financial Report will be presented at the next meeting.

NEW BUSINESS

Bill for Secretary Services

Motion: To approve the November billing in the amended amount of \$80.70.

By T. Eayrs

Seconded by M. Belanger

VOTE: 7-0-0

MINUTES
COMMUNITY PRESERATION COMMITTEE
Regular Meeting of Thursday, January 9, 2013

At 8:10 PM Member D. Thomas steps down from the committee.

Park Department – Engineering Request

Member D. Thomas speaks to the Committee about the Park Department need for demolition of an existing storage building and the design and construction of a new storage building. He presents to the Committee the Step One application. The requested funds are in the amount of \$8,200 for Engineer Site Planning for two projects. The Park Commissioners will attend the next CPC meeting to do a presentation of plans. Member M. Belanger will research Recreational Use of CPA funds to see what the requirements are.

Motion to determine the Park Department Project is eligible for CPA Funds and allow them to move forward to Step 2.

By T. Eayrs

Seconded by J. Miller

VOTE: 7-0-0

Worksheet of CPA Funding Process for Applicants

This will be discussed further at the next meeting.

Adjournment

The next regular meeting is scheduled for Thursday, February 13, 2014 at 7:00 PM.

MOTION: To adjourn the regular sessions meeting of the Community Preservation Committee at 8:30 PM.

By Dave Thomas

Seconded by T. Eayrs

VOTE: 7-0-0

Respectfully Submitted by,

Colleen Lieb, Recording Secretary

List of Documents And Other Exhibits Used By The Body At The Meeting

1. December 12, 2013 Draft Minutes
2. Step Two – Soule Homestead Project Finances Breakdown
3. Step One – Park Department Application

ACTION ITEMS FOR NEXT MEETING

1. Colleen to find out the date that the Warrant will be closing for the Town Meeting
2. Jo finish up Award Letters
3. Ted to draft Memorandum of Understanding for noted projects.
4. Mark to research the use of CPA Funds for Recreational Use